

**KENT WOODLANDS PROPERTY OWNERS ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
THURSDAY, March 28, 2019**

Present: Freeman, Willard, Barr, Leh, Becker, Wardell-Smith, Gray

Staff: Jeanne Williams, Administrator

A quorum of directors was present at the meeting.

Call to Order: The meeting was called to order at 6:00pm by President Becker

Public Comment: None.

February 28th Minutes: M/S/A to approve

Architectural Committee Report and Ratifications

- M/S/A to ratify approval of 6 projects

Officer reports

- President Becker – nothing to report
- Vice President – nothing to report.
- Treasurer Gray – nothing to report.
- Secretary – needs someone else to take minutes at April board meeting.

County Report – Director Willard reported on preliminary work at to develop County-wide fire protection and seek ballot approval for a tax measure to fund it.

Fire Safety

- Director Freeman met with Fire Safe Marin's Todd Lando re an upcoming evacuation drill. This will be held Thursday, May 30, 7PM. The drill will be initiated via an AlertMarin message to Kent Woodlands Community. Residents will "evacuate" to Bacich Community Center, where there will be an informational meeting about fire preparedness. Before then, KWPOA Administrator will send out a community reminder to sign up for AlertMarin. Director Leh will provide snacks if possible.

Proposed Directory and Related Votes - Administrator reported on an online service Ross uses to manage information submission for an online directory. Communications related to any KWPOA directory must emphasize that the information is not to be shared and is vital to emergency preparedness.

Social Events Update – Committee Chair Leh provided an update on planned

May 4 evening Food truck event. KWPOA subsidizes this event. Discussion ensued as to whether non-Members should pay an entry fee to social events in which KWPOA subsidizes the event. For holiday party, sense of board is to charge non-members more. For Food Truck events there will be an Honor Box; non-members will be encouraged to contribute \$20 per family: Approved by 4-3 vote. Halloween parade and emailed newsletter will continue to be open to all free of charge.

Administrator's Report.

- Following up on 12 members w/ unpaid dues and continue to levy late charges.
- Working on organizing files.
- Progress on new website.
- Planning for KWPOA administrative responsibilities during upcoming vacation.

Next Board Meeting , April 25, 2019 agenda to include:

- Usual items

Meeting adjourned 7:13pm

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary, KWPOA Board of Directors