

**KENT WOODLANDS PROPERTY OWNERS ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
THURSDAY, May 23, 2019**

Present: Willard, Barr, Leh, Becker, Wardell-Smith,  
Excused: Freeman and Gray  
Staff: Jeanne Williams, Administrator  
A quorum of directors was present at the meeting.

**Call to Order:** The meeting was called to order at 6:08pm by President Becker

**Public Comment:** None.

**April 25<sup>th</sup> Minutes:** M/S/A to approve

**Architectural Committee Report and Ratifications**

- M/S/A to ratify approval of 1 project

**Officer reports**

- President Becker – President's column may periodically feature interviews
- Vice President – Becker reported for absent VP Freeman re Fire evacuation drill to be held May 30. Will distribute copies of 2019 Grand Jury report re fire protection. FireWise to be touring Kent Woodlands on June 12 to see how we are adhering to fire clearance obligations.
- Treasurer Gray – Administrator presented report for absent treasurer.
- Secretary – needs someone else to take minutes at June board meeting.

**County Report** – Director Willard – County plans to establish a Joint Powers Authority focusing on fire prevention and protection; there will be a 2020 tax ballot measure to fund the JPA. Marin Municipal Water District continues to move to enact a large new capital maintenance fee and series of rate hikes.

**Fire Safety**

- See above VP report.

**Social Event Update –**

- May 4 Food truck event attendance wasn't as strong as the prior event, which occurred on a Sunday versus a Saturday, so our next event is planned to occur on a Sunday again.
- Sunday Sept 22<sup>nd</sup> – next Food truck event – expect better turnout.

### **Administrator's Report –**

- Administrator reported one member remains in dues arrears since 2017; lien already on this property. Only one other member is in arrears; that property is listed for sale.
- New KWPOA website is up and getting favorable feedback
- Update on improved billing system for Architectural Committee
- Continuing to reorganize filing system
- Discussion of billing County account for our Community Service Area for KWPOA administrator hours spent on license plate reader.

### **Upcoming Board Meeting**

- Next meeting – June 27 (secretary can't attend). No special agenda items.
- No meeting for July
- August meeting: 22<sup>nd</sup>

### **Meeting adjourned 7:05pm**

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary, KWPOA Board of Directors