

**KENT WOODLANDS PROPERTY OWNERS ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
THURSDAY, February 28, 2019**

Present: Freeman, Willard, Barr, Leh, Becker, Wardell-Smith, Gray

Staff: Jeanne Williams, Administrator

A quorum of directors was present at the meeting.

Call to Order: The meeting was called to order at 6:03pm by President Becker

Public Comment: None.

January 24th Minutes: M/S/A to approve

Architectural Committee Report and Ratifications

- M/S/A to ratify approval of 2 projects

Officer reports

- President proposed creating an online neighborhood directory.
- Vice President Freeman reported she attended deposition related to a legal dispute.
- Treasurer Gray reported on favorable revenue trends: timely dues payments and design review fees.
- Secretary had nothing to report.

AC Report – nothing to report.

Vote to Remove/Add Signers to Bank Account

- Remove former Director Kathy Goldsmith and add President Ann Becker

Fire Safety

- Fire Committee Chair Freeman will schedule fire committee meeting in May to plan fire evacuation drill.

Social Events Update – Committee Chair Leh provided an update on planned May 4 Food truck event.

County Update – Update on Marin Municipal Water District plans to implement a new capital maintenance fee on property tax bills: Rate hearing date is May 14. Also update on Tam Union High School's financial condition.

Administrator's Report –

- Dues payments a bit ahead of usual.
- Asks for permission to purchase more filing cabinets.
- Working on website
- Assisting w food truck event
- Next newsletter deadline – content will contain LPR update, KWPOA food truck event announcement,

Next Board Meeting , March 28, 2019 agenda to include:

- Usual items

Meeting adjourned 6:41pm

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary, KWPOA Board of Directors