

KENT WOODLANDS PROPERTY OWNERS ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
THURSDAY, December 6, 2018

Present: Freeman, Willard, Barr, Gray, Leh, Goldsmith

Excused: Becker

Staff: Jeanne Williams, Administrator

A quorum of directors was present at the meeting.

Call to Order: The meeting was called to order at 6:03pm by President Freeman

Public Comment: None.

October 25th Minutes: M/S/A to approve

Architectural Committee Report and Ratifications

- M/S/A to ratify 4 projects.
- A house in contract for sale was recently painted white, in violation of AC rules. Administrator will email listing agent to ensure buyer knows that the paint color violation must be rectified.

Annual meeting agenda

- Todd Lando (Fire Safe Marin Council Coordinator and consultant to Kentfield Fire Department) will address KWPOA's annual meeting.
- Sheriff report – Directors would like one of the sheriffs patrolling our neighborhood to address the community. Director Leh to contact them.
- Jeff Leh to review and preview KWPOA social activities to membership at annual meeting
- Treasurer Gray will deliver financial report.

Fire Safety

- Fire Committee meeting Dec 15 to include Todd Lando (see above). Focus will be on evacuation.

Officer reports

- No reports from any officers

Resignation of Board Member

- Director Kathy Goldsmith is resigning, after 11 years of board service, effective at end of the upcoming Annual meeting, January 16, 2019.

Election Update –Three board seats were up for election for a four year period starting January 2019. Two incumbents with expiring terms filed to run for reelection. One incumbent (Goldsmith) whose term is expiring will be retiring at the end of her term. One qualified candidate filed to run for the to-be-vacated seat. Per the bylaws, with the number of candidates equaling the number of open board seats, no election is required.

County – Nothing to report.

Social Events Update – Holiday party on December 9th is sold out.

Treasurer's Report – *Nothing to report.*

County Update - None.

Administrator's Report –

- Disclosure packets sent out
- Holiday party invitations sent
- Assessment notices to be mailed shortly
- Website update and moving to new host to be completed soon

Next Board Meeting January 24, 2018 agenda to include:

- Officer elections
- Committee appointments as appropriate
- Annual meeting recap
- Other usual items

Meeting adjourned 6:57pm

I, the undersigned secretary of the KWPOA, certify the foregoing to be true and correct.

Mimi Willard, Secretary Pro Tem, KWPOA Board of Directors